

REOPENING RI

Break Room: Phase III guidance

RHODE ISLAND



Remove chairs and/or mark space to ensure at least 6 feet of distancing between individuals at shared tables. Or, consider installing a solid, nonporous barrier (ex: Plexiglas) to create space.

Where possible, increase ventilation of a shared common space by opening windows.

Increase cleaning frequency of common spaces and considers posting a schedule for all employees to see.

If possible, designate 'in' and 'out' doors to commons spaces to control flow of people.

Consider posting capacity limits to shared spaces based on total square footage & 6 foot social distancing requirements.

Encourage employees to consider other meal locations to avoid crowds in the common space- such as at their desk or workspace (if workspace is a safe alternative), or outside

Discourage employees from sharing food.

Ensure there is ample hand sanitizer and/or handwashing stations available for employees to use.

All shared condiments, dishware, silverware, etc. should be removed unless measures are put in place to ensure proper sanitization between uses.

Implement a more frequent cleaning schedule for shared common spaces, and provide additional cleaning materials for employees to clean their space once they are finished.

Encourage employees to consider taking breaks outside to reduce the number of employees in a shared space.

Ensure 6 feet of physical distancing in break rooms by removing extra furniture or marking furniture that is not properly distanced as temporarily unusable.