Outbreak Response Playbook: Child Care

Guidance for COVID-19 outbreak response in child care settings
<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Letter to Child Care Providers – page 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Purpose of the Playbook – page 4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Quick Tips – page 6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Clearance Protocols – page 13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Daily Checklist for Administrators/Supervisors, Staff, and Parents/Guardians – page 21</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Protocols – page 23</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>FAQs – page 35</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Resources – page 39</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Letter to Child Care Providers

We know reopening in the era of COVID-19 has not been easy and we hope this Child Care COVID-19 Outbreak Response Playbook will help you navigate the new normal when a child or staff member gets sick. While reviewing this Playbook, please keep in mind the following:

• The Playbook begins with quick tips followed by more detailed protocols for specific scenarios. It ends with FAQs and additional resources.

• As the COVID-19 pandemic continues, new science will emerge, and guidance may change. The Department of Human Services (DHS) and the Rhode Island Department of Health (RIDOH) will convene on an ongoing basis to review the Playbook, its protocols, and the implementation challenges and successes. Updates to the Playbook will be communicated by email to all licensed child care providers with clear notation on edits/additions/redactions.

• Because each case is unique, once a child or staff member becomes symptomatic or tests positive, reach out to RIDOH for guidance. RIDOH will assess each situation and provide recommendations on a case-by-case basis.

• Recommendations from RIDOH will clearly indicate whether the follow-up is required or recommended. Child care providers are also business owners and can institute more stringent requirements in an effort to prevent COVID-19 transmission, as long as it's reflected in the program's Parent/Family Agreement and adheres with CCAP Rules and Regulations (if serving families in the CCAP.)

• RIDOH and DHS are here to answer questions and provide guidance to help you through this historic pandemic.

RIDOH COVID-19 Health Information Line: 401-222-8022
DHS: 401- 462-3009 (8:30a-4p, M-F)  DHS.ChildCareLicensing@dhs.ri.gov
Purpose of Playbook

• This Playbook provides guidance on how to respond if a child or staff member is exhibiting symptoms of COVID-19 or tests positive for COVID-19.

• The goal of this Playbook is to provide visibility into the process child care providers will engage in with RIDOH in different scenarios. The protocols included in this playbook are in line with RIDOH’s overarching approach with child care providers to date.

• The Playbook does not replace direct engagement with RIDOH, but rather gives an overview of what will occur throughout that engagement process.

• The information shared in this document assumes that child care providers and parents/guardians are complying with current RIDOH guidelines, DHS COVID-19 Child Care Regulations and CDC guidance.

Please note that the material in this document may evolve as new guidance is released.
Use of Playbook

• Please keep this Playbook in an area which is easily accessible for reference.

• This Playbook is intended to share general best practices which can be used by all providers; it does not address unique, situation-specific questions that you may have.

• This Playbook is a reference guide, to complement but not replace conversations with RIDOH.

• In the event of an outbreak, in addition to this resource, RIDOH and DHS Child Care Licensing Unit will support you throughout the process.

Please note that the material in this document may evolve as new guidance is released.
Quick Tips

child care settings
Symptoms of COVID-19

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Probable Case of COVID-19

CDC defines a probable case as an individual who meets the following criteria.

One of the following symptoms:
- Cough
- Shortness of breath
- Difficulty breathing
- New loss of taste
- New loss of smell

or

Two of the following symptoms:
- Fever
- Chills (rigors)
- Muscle aches (myalgias)
- Headache
- Sore throat
- Nausea or vomiting
- Diarrhea
- Fatigue
- Congestion or runny nose

Call the COVID-19 Health Information Line at RIDOH (401-222-8022) if child or staff meet the criteria above.

When to call for emergency care

A person with the following symptoms needs emergency medical attention. Call 911 and notify the operator that you are seeking care for someone who may have COVID-19

- Difficulty breathing
- Persistent pain or pressure in chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

*This list does not reflect all possible symptoms requiring emergency care.

**Staff Coverage: If a Staff Member Tests Positive for COVID-19**

**FACT:** People with COVID-19 are contagious two days before symptoms start.

- If the staff member had close contact with children on the two days before symptoms started (i.e. staff member became symptomatic on Wed and worked with the children on Mon and Tues):
  - Another staff member should NOT be placed in this classroom because those children are exposed and could develop symptoms anytime, or may already be positive but asymptomatic.
  - Children in that class will have been exposed and will be put on quarantine.

- If the staff member did not have close contact with children on the two days before symptoms started (i.e. staff member became symptomatic on Mon and did not work with the children on Sat and Sun):
  - Another staff member can be placed in this classroom because those children are not exposed.
  - Those children would not have been exposed to COVID-19 and can continue to attend child care.

**NOTE:** In all situations, consult with RIDOH for recommendations on isolation and quarantine.
Staff Coverage: If a Staff Member has Symptoms of COVID-19

FACT: People with COVID-19 are contagious two days before symptoms start.

- If the staff member had close contact with children on the two days before symptoms started, or while symptomatic (i.e. the staff member became symptomatic on Wed and worked with the children on Mon and Tues):
  - Staff member should isolate until tested and the results of the test are provided
  - Another staff member can be placed in the classroom while the staff is on isolation
  - If the staff member tests positive:
    - Children who had close contact with the staff member (less than 6 ft for more than 15 minutes) must quarantine for 14 days after the last exposure and
    - Staff member should remain in isolation until at least 10 days have passed since symptoms first appeared, at least 24 hours have passed since last fever without fever-reducing medications AND symptoms have improved.

- If the staff member tests negative:
  - Children do not need to quarantine
  - Symptomatic staff member can return to the classroom once 24 hours fever-free and symptoms resolve.

NOTE: In all situations, consult with RIDOH for recommendations on isolation and quarantine.
Staff coverage: If a Staff Member has Been Exposed to COVID-19

FACT: People exposed to COVID-19 can become infectious from 2-14 days after exposure, but are not contagious until two days before symptoms start.

• If the staff member was exposed to a person with COVID-19 outside of the classroom:
  • The **staff member** will be on quarantine for 14 days after the last exposure date.
  • The children can continue to attend child care.
  • Another staff member **can be placed** in this classroom because those children are not exposed.

NOTE: In all situations, consult with RIDOH for recommendations on isolation and quarantine.
Clearance Protocols

child care settings
When Can a Child or Staff Member Return to Child Care After Travel?

• Preferred method is to quarantine for 14 days after returning to Rhode Island.
  
  • COVID-19 can develop any time between 2-14 days after exposure.

  • A single negative test only indicates that you are negative at that point in time, but you could become infectious any time through day 14.

  • Quarantining for 14 days before returning to child care is the safest way to ensure that an individual possibly exposed while traveling does not infect others in the child care with COVID-19.
When is a COVID-19 Test Required for a Symptomatic Child/Staff Member to Return to Child Care?

<table>
<thead>
<tr>
<th>Symptom</th>
<th>Is a Test Required to Return?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cough (new)</td>
<td>Yes</td>
</tr>
<tr>
<td>Shortness of breath or difficulty breathing</td>
<td>Yes</td>
</tr>
<tr>
<td>New loss of taste or smell</td>
<td>Yes</td>
</tr>
<tr>
<td>Fever (temperature higher than 100.4° or feels feverish to the touch)</td>
<td>Yes, if two or more of these symptoms</td>
</tr>
<tr>
<td>Chills</td>
<td></td>
</tr>
<tr>
<td>Muscle or body aches</td>
<td></td>
</tr>
<tr>
<td>Headache</td>
<td></td>
</tr>
<tr>
<td>Sore throat</td>
<td></td>
</tr>
<tr>
<td>Fatigue</td>
<td>No, if only one of these symptoms</td>
</tr>
<tr>
<td>Congestion or runny nose (new)</td>
<td></td>
</tr>
<tr>
<td>Nausea or vomiting</td>
<td></td>
</tr>
<tr>
<td>Diarrhea</td>
<td></td>
</tr>
</tbody>
</table>

*If the test is positive, the person must isolate and use the CDC symptom-based strategy (see Slide 18) to be released from isolation, which is a minimum of 10 days. Once the symptom-based criteria are met, the person who tested positive does not need a negative test to return. If the test is negative, the person can return when fever free for 24 hours and symptoms improved (back to usual health), which can be less than 10 days.
## Protocol - Symptomatic individual but not a probable case

<table>
<thead>
<tr>
<th>Situation</th>
<th>Isolation and quarantine protocol</th>
<th>Recommended testing protocol</th>
<th>Return to Child Care Criteria</th>
</tr>
</thead>
</table>
| Staff or child has symptom(s) of COVID-19 but is not a probable case | Symptomatic individual is isolated and sent home.  
No closure recommended for exposed classroom(s).  
No quarantine recommended for exposed staff and children | Advise symptomatic individual to seek medical advice and test if recommended by healthcare provider*  
*RIDOH may recommend testing for others in certain situations | Attestation from a parent or guardian that documents one of the following:  
1. Tested negative for COVID-19, has been fever free for 24 hours and symptoms improved (back to usual health).  
2. Tested positive for COVID-19 and has since met RIDOH guidelines for ending isolation.  
3. Not tested, has been fever free for 24 hours and symptoms improved (back to usual health). |
# Protocol - Probable case

<table>
<thead>
<tr>
<th>Situation</th>
<th>Isolation and quarantine protocol</th>
<th>Recommended testing protocol</th>
<th>Return to Child Care Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff or child is a probable case</td>
<td>Symptomatic individual is isolated and sent home</td>
<td>Advise symptomatic individual to seek medical advice and obtain a COVID test</td>
<td>Attestation from a parent or guardian that documents one of the following:</td>
</tr>
<tr>
<td></td>
<td>No action for close contacts while waiting for test result*</td>
<td>*In most cases, close contacts of a probable case will not be instructed to quarantine. When there have been confirmed cases at a facility within the past 14 days, RIDOH may advise quarantine for contacts while awaiting the test result.</td>
<td>• Tested negative for COVID-19, has been fever free for 24 hours and symptoms improved (back to usual health).</td>
</tr>
<tr>
<td></td>
<td>*In most cases, close contacts of a probable case will not be instructed to quarantine. When there have been confirmed cases at a facility within the past 14 days, RIDOH may advise quarantine for contacts while awaiting the test result.</td>
<td>If symptomatic individual does not wish to test, they can opt to isolate 10 days instead.</td>
<td>• Tested positive for COVID-19 and has since met CDC/RIDOH guidelines for ending isolation.</td>
</tr>
</tbody>
</table>
## Protocol - Positive case

<table>
<thead>
<tr>
<th>Situation</th>
<th>Isolation and quarantine protocol</th>
<th>Recommended testing protocol</th>
<th>Return to Child Care Criteria</th>
</tr>
</thead>
</table>
| Staff or student tests **positive** | Person testing positive is isolated per CDC/RIDOH guidelines. Close contacts are quarantined for 14 days since last COVID-19 exposure. | Close contacts in quarantine* should self-monitor for symptoms; seek medical advice and test** if recommended by RIDOH or healthcare provider.  
*Close contacts who have tested positive in the past 90 days do not have to quarantine.  
**RIDOH may recommend testing of close contacts in certain situations. | **Positive** individuals must meet the CDC/RIDOH guidelines for ending isolation:  
RIDOH recommends the symptom-based strategy for ending isolation. Isolate until:  
• Fever free for 24 hours **and**  
• Symptoms have improved **and**  
• 10 days since symptoms first appeared (20 days if severely immunocompromised)  
OR  
Time-based approach if asymptomatic when tested positive. Isolate until:  
• 10 days since date of specimen collection (20 days if severely immunocompromised)  
A negative test is **not required** to return; use the symptom-based strategy above |

## Protocol - Close contact of a case

<table>
<thead>
<tr>
<th>Situation</th>
<th>Isolation and quarantine protocol</th>
<th>Recommended testing protocol</th>
<th>Requirement to return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff or student is a close contact of a confirmed case</td>
<td>A close contact is home quarantined for 14 days after last exposure to the confirmed case.</td>
<td>Close contacts in quarantine should self-monitor for symptoms and seek medical advice and test if recommended by RIDOH or healthcare provider</td>
<td>Children or staff member must meet the CDC/RIDOH guidelines for ending quarantine before returning to school. RIDOH can provide a note. Quarantine for 14 days after the last date of exposure to the confirmed case.</td>
</tr>
<tr>
<td></td>
<td>If the close contact lives in the same household, the contact quarantines through the case’s isolation, <strong>plus 14 days from the end of isolation</strong>. A household close contact who has ongoing exposure to the confirmed case is usually quarantined for at least 24 days.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Child care protocol summary

<table>
<thead>
<tr>
<th>Symptomatic Person</th>
<th>Any symptom (not probable case)</th>
<th>Probable Case</th>
<th>Person Tests Positive</th>
<th>Person Tests Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Isolate Medical advice Test is <strong>not</strong> required If not tested • Fever free for 24 hours • Symptoms improved (back to usual health)</td>
<td>Isolate Medical advice Test recommended • Can opt to isolate 10 days in place of a test</td>
<td>Isolate for 10+ days <strong>Symptom-based strategy</strong> • Fever free for 24 hours and • Symptoms have improved and • 10 days since symptoms first appeared</td>
<td>• Fever free 24 hours and • Symptoms improved (back to usual health)</td>
</tr>
<tr>
<td>Return to child care criteria</td>
<td>Parent/guardian attestation</td>
<td>Parent/guardian attestation <strong>and</strong> test result (if tested)</td>
<td>Parent/guardian attestation</td>
<td>Parent/guardian attestation</td>
</tr>
<tr>
<td>Close Contacts</td>
<td>No action</td>
<td>No action while waiting for test result</td>
<td>Quarantine for 14 days from last date of exposure</td>
<td>No action</td>
</tr>
</tbody>
</table>
Daily Checklist

child care settings
Daily Checklist for Administrators/Supervisors, Staff, and Parents/Guardians

Administrators/supervisors of child care

- Ensure that you are wearing face coverings that cover the nose and mouth and maintaining at least six (6) feet from all employees/visitors
- Ensure that self-attestation form for symptom screening is posted in a visible area
- Conduct verbal screening of children and staff for symptoms upon drop off. Temperature checks are recommended, but not required
- Ensure that children/staff remain in their consistent groups, and each group is physically distancing (each consistent group should be separated with a wall, divider or partition) from others
- Ensure all play areas/rooms have been thoroughly cleaned in adherence to CDC guidelines
- Monitor children/staff for symptoms
- Ensure hand hygiene (hand washing, hand sanitizer available)
- When not in the child care setting, follow State recommendations on physical distancing, wearing face coverings, and limiting attendance at social gatherings or large gatherings

Staff

- Ensure that you are wearing face coverings that cover the nose and mouth and maintaining at least six (6) feet from all employees/visitors
- Conduct verbal screening of children for symptoms upon drop off
- Ensure that children/staff remain in your consistent group, and you are physically distancing (each consistent group should be separated with a wall, divider or partition) from other groups
- Monitor children/staff within your consistent group for symptoms
- Ensure hand hygiene (hand washing, hand sanitizer available)
- When not in the child care setting, follow State recommendations on physical distancing, wearing face coverings, and limiting attendance at social gatherings or large gatherings

Parents/guardians

- Screen child for symptoms using self-attestation form or app prior to leaving home
  - If child fails screening, communicate with child care immediately, keep child home and seek medical advice
  - If child passes screening, take child to child care but continue to monitor for symptoms
- Ensure that you are wearing face coverings that cover the nose and mouth and maintain at least six (6) feet from all employees/other parents or guardians upon drop off
- Ensure that you comply with enhanced drop-off and pick-up protocols established by the child care provider and in adherence with DHS COVID-19 Child Care Licensing Regulations
- Ensure hand hygiene (hand washing, hand sanitizer available)
- When not in the child care setting, follow State recommendations on physical distancing, wearing face coverings, and limiting attendance at social gatherings or large gatherings
Protocols for Administrators, Supervisor, and Staff

child care settings
Entry Screening Protocols for Daily Drop Off

- Daily screening protocols in adherence with DHS regulations
  - Self-attestation form must be posted in a visible area.
  - At drop off time, child care facility must conduct a verbal screening for symptoms using the self-attestation form in English or Spanish.
  - If child or staff member fails screening, send the individual home and refer to response protocols.
  - Screening must be conducted for all children, staff, and visitors.

Note: all child care providers should have established cleaning, health screening, and physical distancing procedures in line with DHS COVID-19 Child Care Regulations ([https://rules.sos.ri.gov/organizations/subchapter/218-70-00](https://rules.sos.ri.gov/organizations/subchapter/218-70-00)).
Entry Screening Protocols for Newly Enrolled Children

- **Recommended best practices for enhanced screening of newly enrolled children entering child care while already operating**

- Before child can enter child care, consider obtaining the following information from parents/guardians:
  - Information on current family exposure to COVID-19 and any documentation for clearance if relevant.
  - Adhere to existing DHS Child Care Licensing Regulations, which requires medical information, an up-to-date physical, and immunization record on file for every child upon enrollment.
  - Providers should routinely review these records (child files) to ensure information is accurate.

---

This refers to children who are entering child care after its official start date, and need to be assimilated into existing consistent groups or form their own group if capacity allows.
Response protocol for one symptomatic child

1. **Child enters child care facility**
2. **Child symptomatic? (see guidelines below)**
   - **Yes**: Verify child's symptoms (e.g., conduct temperature check), ensure child is taken to isolation room immediately.
   - **No**: Child stays home or is sent home from facility prior to entering with parent/guardian.

   **Seek medical advice**

3. **Child passes screening?**
   - **Yes**: For children within the same consistent group:
     - Conduct two temperature checks daily.
     - Increase vigilance for symptoms.
   - **No**: Continue to monitor for symptoms, and check in with staff.

4. **Contact parent/guardian to arrange pick up of child within the hour**

5. **Recommend that parent/guardian seek medical advice and obtain testing if required**

6. **Share resources on recommended medical facilities if needed**

7. **For children within the same consistent group**:
   - Conduct two temperature checks.
   - Increase vigilance for symptoms.
   - Consult with RIDOH.

8. **Remove any items or toys used/touched by symptomatic child** (to be disinfected later per CDC protocol).

9. **Clean and disinfect any common surfaces**; if feasible increase ventilation.

10. **Recommend that parent/guardian seek medical advice and obtain testing if required**

11. **Share resources on recommended medical facilities if needed**

12. **Wait 24 hours or as long as feasible, then ensure that safe, and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines**

---

**Key decision points**

- **Symptomatic** children will not be permitted to return to child care until parent/guardian attests that "return to child care" criteria have been met.
- Symptomatic child who is not a probable case or probable case and tests negative may return to child care when:
  - 24 hours fever free (without use of fever medication) and
  - Symptoms improved (back to usual health)
- Tests positive may return to child care when:
  - At least 10 days have passed since symptoms first appeared AND
  - At least 24 hours have passed since last fever without fever-reducing medications AND
  - Symptoms have improved

---

**CDC symptom guidance**

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

---

**Source:** CDC guidelines for child care, RI guidelines for child care
Response Protocol for One Symptomatic Child Prior to Entering Child Care

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/Guardians</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ensure that the child <strong>stays home or is sent home</strong> from facility prior to entering.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. For children within the same consistent group:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Conduct <strong>two temperature checks daily</strong>.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Increase vigilance for symptoms.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Notify child care provider that child is symptomatic.
2. Seek medical advice.
3. Keep child at home and follow medical advice including obtaining a test if recommended.
4. Notify administrator/supervisor of child care facility of medical recommendations and test results if the child is tested.
Response Protocol for One Symptomatic Child While at Child Care

### Administrators/supervisors

1. **Verify child’s symptoms** (e.g., conduct a temperature check), ensure child is taken to isolation room immediately and has constant **adult supervision**.

2. **Contact parents/guardians immediately** to organize pick up within the hour.

3. Recommend parent/guardian **seek medical advice** and schedule a COVID-19 test if recommended. Share resources on where to seek medical advice if needed.

4. **Remove any items or toys used/touched** by the symptomatic child (to be disinfected at a later time per CDC protocol) and as soon as possible, **clean and disinfect any common surfaces or items which cannot be moved**. If feasible, **increase ventilation of space** (e.g. open windows, turn on fan).

5. For children within the same consistent group:
   - **Conduct two temperature checks daily**.
   - **Increase vigilance for symptoms**.

6. **Wait 24 hours or as long as feasible**, then ensure that safe and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines.

7. **RIDOH COVID-19 Health Information Line** to notify them of a SYMPTOMATIC CHILD at **401-222-8022** or **401-276-8046** (after hours). RIDOH will provide guidance and support.

### Staff

1. **Immediately take child to isolation room**. Ensure that child is not left without supervision.

2. **Notify administrator/supervisor** of child care facility to verify symptoms.

3. For children within the same consistent group:
   - **Conduct two temperature checks daily**.
   - **Increase vigilance for symptoms**.

### Parents/guardians

1. **Pick up sick child** from child care as soon as possible or within the hour.

2. Seek medical advice and schedule a COVID-19 test if recommended.

3. **Notify administrator/supervisor of child care** facility of medical recommendations and test results if the child is tested.
Response Protocol for **Symptomatic Staff Member**

**Symptomatic staff member?**

- **Yes**
  - Staff person notifies supervisor, is relieved of duties as soon as possible, and seeks medical advice.
  - For children within the same consistent group:
    - Conduct two temperature checks daily
    - Increase vigilance for symptoms
    - Consult with RIDOH
  - Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later date)
  - As soon as possible, clean and disinfect any common surfaces of areas which can't be moved
  - If feasible, increase ventilation in room (e.g., open windows, turn on fan)

- **No**
  - Continue normal procedures

**CDC symptom guidance**
- Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

**Key decision point**
- Symptomatic staff members will not be permitted to return to child care until documentation from medical provider or self-attestation illustrates one of the following:
  - Tests negative for COVID-19 and has no other illness restricting child care attendance
  - No evidence of illness restricting child care attendance

Source: CDC guidelines for child care, RI guidelines for child care
Response Protocol for Symptomatic Staff Member (cont’d)

Administrators/supervisors

1. For children within the same consistent group as symptomatic staff member:
   - Conduct two temperature checks daily.
   - Increase vigilance for symptoms.

2. Consult with RIDOH.

3. Notify parents of the RIDOH recommendations.

4. Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later time per CDC protocol) and as soon as possible, clean and disinfect any common surfaces or items which cannot be moved. If feasible, increase ventilation of space (e.g. open windows, turn on fan).

5. Wait 24 hours or as long as feasible, then ensure that safe and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines.

Staff

1. If symptomatic prior to entering child care, stay at home and notify supervisor immediately; if symptomatic while at child care, notify supervisor, go home immediately.

2. Seek medical advice and schedule a COVID-19 test if recommended.

3. If tested for COVID-19, notify administrator/supervisor of test results as soon as possible.

Parents/guardians

1. If symptomatic prior to entering child care, stay at home and notify supervisor immediately; if symptomatic while at child care, notify supervisor, go home immediately.
Response Protocol for Symptomatic or Test-positive Household Member

Symptomatic or test-positive parent/guardian

Yes

Send home immediately child of symptomatic parent/guardian. Child spends 14 days from last exposure in quarantine.

No

Continue to keep an open line of communication with parents/guardians in the event that a parent/guardian becomes symptomatic.

CDC symptom guidance

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision point

For children within the same consistent group as symptomatic parent/guardian's child:
- Conduct two temperature checks daily
- Increase vigilance for symptoms

Source: CDC guidelines for child care, RI guidelines for child care
## Response Protocol for Symptomatic or Test-positive Household Member (cont’d)

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/guardians</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Send child of test-positive or symptomatic parent/guardian home immediately.</td>
<td>1. Take <strong>two temperature checks daily</strong> of children in impacted consistent group and <strong>increase vigilance for symptoms</strong>.</td>
<td>1. If household member is symptomatic, notify child care as soon as possible and seek medical advice.</td>
</tr>
<tr>
<td>2. Child should remain in <strong>quarantine</strong> for 14 days since the child’s last exposure.</td>
<td></td>
<td>2. If household member tests positive, notify child care immediately.</td>
</tr>
<tr>
<td>3. Take <strong>two temperature checks daily</strong> of children in impacted consistent group and <strong>increase vigilance for symptoms</strong>.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Response Protocol for Test-positive(s) or Multiple Symptomatic Individuals

Source: CDC guidelines for child care, RI guidelines for child care

---

**Test-positive(s) or multiple symptomatic Individuals?**

- Yes: Call COVID-19 Unit at RIDOH
  - RIDOH may recommend all children and staff from consistent group(s) impacted be sent home and quarantined
  - Recommend that parent/guardian seek medical advice and obtain testing if recommended
  - Share attendance records and consistent group contact information with RIDOH to support contact tracing
- No: Continue normal procedures
  - If 2+ children/staff are symptomatic or test positive across different consistent groups, decision for closure of facility and safe re-opening will be determined on a case-by-case basis. Wait for guidance from RIDOH

**Key decision point**


- Symptomatic children or staff members will not be permitted to return to child care until parent/guardian attests (staff self-attests) that return to child care criteria have been met. Symptomatic individual who is not a probable case or probable case and test negative may return to child care when:
  - 24 hours fever free (without use of fever medication) and
  - Symptoms improved (back to usual health)

**CDC symptom guidance**

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea
Response Protocol for **Test-positive(s) or Multiple Symptomatic Individuals (cont’d)**

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/guardians</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>RIDOH COVID-19 Health Information Line</strong> to notify them of a positive result at 401-222-8022 or 401-276-8046 (after hours). RIDOH will provide guidance and support regarding quarantine/isolation.</td>
<td>1. If consistent group impacted, follow recommendations from RIDOH regarding quarantine pending test results from any group members or, if symptomatic, seeking medical advice and testing if recommended.</td>
<td>1. If child is symptomatic, notify the child care immediately.</td>
</tr>
</tbody>
</table>
| 2. RIDOH may recommend all children and staff from consistent group(s) impacted be sent home and remain in **quarantine** for 14 days since the child’s last exposure. | 2. If consistent group not impacted:  
   - Conduct two temperature checks daily.  
   - Increase vigilance for symptoms. | 2. If child tests positive, notify child care immediately. |
| 3. Share resources on recommended medical facilities. | 3. Share attendance records and consistent group contact information with RIDOH to support **contact tracing**. | 3. Seek medical advice and test for COVID-19 if recommended. |
| 4. Share attendance records and consistent group contact information with RIDOH to support **contact tracing**. | 5. Ensure that for consistent groups not impacted the provider:  
   - Conducts **two temperature checks daily**  
   - Increases vigilance for symptoms | |
| 5. Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later time per CDC protocol) and as soon as possible. **Clean and disinfect any common surfaces or items which cannot be moved**. If feasible, **increase ventilation of space** (e.g. open windows, turn on fan). | 6. Ensure that safe and correct application of disinfectants are applied to room(s) and toys in adherence to DHS and CDC guidelines. | |
| 7. **Wait 24 hours or as long as feasible**, then ensure that safe and correct application of disinfectants are applied to room(s) and toys in adherence to DHS and CDC guidelines. | 8. Coordinate with RIDOH to **determine closure decision** and date for **safe reopening**. | |
FAQs

child care settings
FAQs (Page 1 of 3)

1. What will happen if a child becomes ill at child care?
   - Staff accompanies the child to a separate area to reduce likelihood of spread, and waits with them until the child is picked up from child care.
   - Any items or toys used/touched by the ill child will be removed and disinfected per CDC protocol.
   - As soon as possible, common surfaces or items which can't be moved should be disinfected, and if feasible, ventilation of space should be increased.
   - Once children leave, the area should be thoroughly cleaned per CDC protocol.
   - Children within same consistent group should be administered two temperature checks daily and increased vigilance for symptoms.

2. When should children within a consistent group be sent home?
   - Each scenario is unique. Determination of whether a consistent group will be sent home will be determined in consultation with RIDOH.

3. When can a symptomatic child or staff member return to their child care?
   - Symptomatic: Parent/guardian may attest (staff may self-attest) that return to child care criteria have been met.
     - Symptomatic individual who is not a probable case or probable case and test negative may return to child care when:
       - 24 hours fever free (without use of fever medication) and
       - Symptoms improved (back to usual health)
   - Test-positive
FAQs (Page 2 of 3)

4 What if a probable case refuses testing?
   • A probable case should be tested. If they test negative, they can return to child care. If they test positive, they will follow the CDC symptom-based strategy for release from isolation: 24 hours fever-free and symptoms have resolved and it has been 10 days since symptoms first appeared. If they refuse to test, they will be required to follow the same symptom-based strategy; they cannot return sooner.

5 When can an asymptomatic (without symptoms) child or staff member who is a close contact of an individual with COVID-19 return to child care?
   • Children or staff who are in close contact with an individual with COVID-19 should quarantine for 14 days from last exposure to the infected individual before returning to child care. They cannot be released early from quarantine with a negative test; they must complete the full 14 days.

6 If you screen someone at the door and they are symptomatic (with symptoms), does the screener need to quarantine?
   • No, a brief screening at the door does not qualify as close contact. See glossary (page 42) for definition of ‘close contact’.

7 Under what circumstances should a child care classroom or facility be closed?
   • The decision to close a classroom or a facility will be made on a case-by-case basis in consultation with RIDOH and DHS.

8 Who informs child care provider of a positive test result?
   • If a child, parent/guardian, or staff, tests positive, RIDOH will inform the child care provider as soon as possible.
Where can parents/guardians obtain relevant resources on where to seek medical advice?

- A child’s medical provider can assess the need for testing and schedule testing when needed.
- If a child does not have a regular medical provider, a child care staff member may provide a list of medical providers in their community.
- The parent/guardian can call a local health care center or a respiratory clinical listed on the RIDOH website. [https://health.ri.gov/covid/testing/](https://health.ri.gov/covid/testing/)

If a child care class or facility is closed due to an outbreak, how long will it be closed?

- The decision to reopen a classroom or a facility will be made on a case-by-case basis in consultation with RIDOH and DHS.

Can a parent/guardian send a child to another child care if current child care is closed due to an outbreak?

- After completing RIDOH-recommended quarantine or isolation, a child may attend another child care facility.

Does a staff or child who tested positive need a negative test to return to child care?

- No, a test is neither required nor recommended. A person who tested positive can return to child care when they have been 24 hours fever-free AND symptoms have resolved AND it has been 10 days since symptoms first appeared (10 days since the person if asymptomatic). A person is no longer infectious if they have met this isolation criteria. RIDOH/CDC does not recommend a positive person obtain another test within 90 days since testing positive.
Additional Resources For Educating Teachers, Parents/Guardians, and Children
## Resources for Educating Teachers, Parents/Guardians and Children

<table>
<thead>
<tr>
<th>Resource</th>
<th>Source</th>
<th>Overview of contents</th>
<th>Link to access</th>
</tr>
</thead>
</table>
# RIDOH and DHS Resources

<table>
<thead>
<tr>
<th>Resource</th>
<th>Source</th>
<th>Overview of contents</th>
<th>Link to access</th>
</tr>
</thead>
<tbody>
<tr>
<td>RIDOH COVID-19 Information</td>
<td>Rhode Island Department of Health</td>
<td>General information on COVID-19 in RI</td>
<td><a href="https://health.ri.gov/covid/">https://health.ri.gov/covid/</a></td>
</tr>
<tr>
<td>COVID-19 testing in Rhode Island</td>
<td>Rhode Island Department of Health</td>
<td>Who should get tested for COVID-19 and locations for testing throughout RI</td>
<td><a href="https://health.ri.gov/covid/testing/">https://health.ri.gov/covid/testing/</a></td>
</tr>
<tr>
<td>DHS COVID-19 Information</td>
<td>Rhode Island Department of Human Services</td>
<td>Professional Development: Re-Opening Child Care//Reapertura de Cuidado Infantil</td>
<td><a href="https://center-elp.org/center-pd/dhs-mandatory-trainings-to-re-open-child-care-entrenamientos-mandatorios-de-dhs-para-la-reapertura-de-cuidado-infantil/">https://center-elp.org/center-pd/dhs-mandatory-trainings-to-re-open-child-care-entrenamientos-mandatorios-de-dhs-para-la-reapertura-de-cuidado-infantil/</a></td>
</tr>
<tr>
<td>Re-opening Rhode Island</td>
<td>State of Rhode Island</td>
<td>Guidance for re-opening RI</td>
<td><a href="https://www.reopeningri.com/">https://www.reopeningri.com/</a></td>
</tr>
</tbody>
</table>
## Glossary

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Close contact</td>
<td>Contact between two people of &lt; 6ft for more than 15 minutes. Data are insufficient to precisely define the duration of time that constitutes a prolonged exposure. Recommendations vary on the length of time of exposure, but 15 minutes of close exposure can be used as an operational definition. Brief interactions are less likely to result in transmission; however, symptoms and the type of interaction (e.g., did the infected person cough directly into the face of the exposed individual) remain important.</td>
</tr>
<tr>
<td>Consistent/stable group</td>
<td>Each staff/child will be placed into “consistent/stable groups” of no more than 20 people and each group must physically distance themselves from other consistent groups. Child care centers may have multiple consistent/stable groups, while family child care homes only have one consistent/stable group.</td>
</tr>
<tr>
<td>Contact tracing</td>
<td>Process of identifying individuals who may have had close contact (see definition above) with someone who tested positive for COVID-19.</td>
</tr>
<tr>
<td>COVID-19</td>
<td>Abbreviation for the disease caused by the novel coronavirus SARS CoV-2.</td>
</tr>
<tr>
<td>DHS</td>
<td>Rhode Island Department of Human Services</td>
</tr>
<tr>
<td>Isolation</td>
<td>Process of separating individuals who are infected with COVID-19 from others.</td>
</tr>
<tr>
<td>Protocol</td>
<td>Recommended actions to follow in the event that an outbreak of COVID-19 occurs.</td>
</tr>
<tr>
<td>Probable case</td>
<td>Individual who has at least two of the following symptoms: fever, chills, rigors, myalgia, headache, sore throat, new olfactory and taste disorder(s), OR at least one of the following symptoms: cough, shortness of breath, or difficulty breathing</td>
</tr>
<tr>
<td>Quarantine</td>
<td>Process of separating and restricting the movement of individuals who were in close contact with someone who tested positive or had symptoms of COVID-19. Separation/restriction of movement 14 days from the last exposure to the person who tested positive for COVID-19.</td>
</tr>
<tr>
<td>RIDOH</td>
<td>Rhode Island Department of Health</td>
</tr>
<tr>
<td>Screening</td>
<td>Checking individuals for symptoms of COVID-19 verbally and by using temperature checks.</td>
</tr>
<tr>
<td>Symptomatic individual</td>
<td>Individual who is showing the symptoms or signs of COVID-19 according to CDC guidelines.</td>
</tr>
<tr>
<td>Testing</td>
<td>Two types of tests are available for COVID-19: viral tests and antibody tests. Viral tests indicate if you have a current infection (most common) while antibody tests indicate a previous infection. Throughout this document, 'testing' refers to the viral test to diagnose a person with COVID-19.</td>
</tr>
</tbody>
</table>